

Subject: Re: San Pedro Property Owners Alliance IRS W 9
From: Donald Phaneuf
Date: 03/06/2017 09:52 AM
To: Lorena Parker
CC: Evelyn Kelley <evelyn.kelley@lacity.org>, Adriana Bautista <adriana.bautista@lacity.org>

Hi Lorena,

Yes, we have this version, however I need the new version with the detail added per the email instructions. Thank you.

On Mon, Mar 6, 2017 at 9:48 AM, Lorena Parker <lparker@sanpedrobid.com> wrote:

Donald,

Here is the most recent W-9 that you requested, along with our proof of IRS tax-exempt status.

Best regards,

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
San Pedro Historic Waterfront
Business Improvement District
390 W. 7th Street | San Pedro, CA 90731
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)
lparker@sanpedrobid.com
www.sanpedrobid.com

On Mon, Mar 6, 2017 at 9:35 AM, Donald Phaneuf <donald.phaneuf@lacity.org> wrote:

Hello Lorena,

Accounting has requested an updated IRS W 9 for the San Pedro Property Owners Alliance in order to process the invoice. I have attached the previous version you had submitted along with a 2017 W 9 form. Please complete the new form, with the addition of your DBA "San Pedro Historic Waterfront Business Improvement District" on the second line labeled "Business name, if different from above".

Please provide the rest of the info, as you had in the original version. Once completed, please sign and scan the document back to me, and accounting will release the check. If you have any questions, I can be reached at [213-202-5534](tel:213-202-5534) or via email. Thank you.